



EAST ALLEGHENY SCHOOL DISTRICT

Handbook
Grades 7-8

2018—2019

1154 Jacks Run Road
North Versailles, PA 15137

412-824-9700
Fax: 412-825-4570

East Allegheny School District
1150 Jacks Run Road
North Versailles, PA 15137

DISTRICT ADMINISTRATION

Superintendent.....Mr. Donald L MacFann
Assistant Superintendent/
Federal Programs Director....Dr. Betsy D’Emidio
Director of Fiscal Affairs.....Ms. Toni Valicenti
Director of Pupil Personnel.....Mr. Mark Draskovich
Coordinator of Special
Education/School
PsychologistDr. Joseph Howell
Technology CoordinatorMr. Jeff Mathews
Assessment/Data Analysis.....Mr. Alex Eichler

BOARD OF SCHOOL DIRECTORS

President.....Mr. John Savinda
Vice President.....Mrs. Gerri McCullough
Treasurer.....Mr. Stephen Volpe

Mr. Alan Eichler Dr. Richard King
Mrs. Lisa Green Mr. Michael Paradine
Ms. Connie Rosenbayger Mr. Frank Pearsol

Board Secretary.....Ms. Toni Valicenti

JUNIOR/SENIOR HIGH SCHOOL ADMINISTRATION

Dr. Betsy D’Emidio
Head Principal
412-824-6053 x 1855
bdemidio@eawildcats.net

Mr. Mark Draskovich
Principal, Grades 7-8
412-824-6053 x 3855
mdraskovich@eawildcats.net

PHOTO RELEASE

As the parent(s) of a child enrolled in the East Allegheny School District, you know that our primary objective is to provide appropriate education. With your acknowledgement, we want to share our successes with policymakers, teachers, administrators and the public. Members of the press, including photographers, may be in attendance on various occasions throughout the year. In an effort to highlight the positive efforts of our faculty and staff, we would like your permission to capture images of your child interacting with staff, parents and other children. The images will not be used in any form of paid advertising.

_____ **YES**, My child has my permission to be photographed.

_____ **NO**, My child does not have my permission to be photographed.

Student Name: _____

School Child Attends: _____

Parent Signature: _____

Date: _____

(If you are under the age of eighteen (18), a parent/guardian must read and sign this agreement.)

A COPY OF THIS FORM FOR YOUR SIGNATURE IS SENT HOME WITH YOUR CHILD ON THE FIRST DAY OF SCHOOL OR UPON ENROLLMENT IF AFTER THE FIRST DAY OF SCHOOL.

2018/2019 RELEASE FORM

Parents / Guardians,

In order to continue our efforts to help the environment, the EASD has posted all copies of the districts handbooks, as well as other important documents, online at www.eawildcats.net. A copy of any document may be obtained by contacting your child’s school office. Please review, initial each appropriate section and sign the below.

HANDBOOK

_____ **YES**, My child and I understand the rules and procedures located in the EASD handbook. A family plan has been discussed in the event of an unexpected school closure. (Review section on School closing and Delay.)

INTERNET USE

_____ **YES**, as the parent/guardian of this student, I have read Policy #815, Acceptable Use of Internet, Computers and Network Resources and the Internet Use Agreement located on the EASD website. I understand that this access is designed for educational purposes. I also recognize it is impossible for East Allegheny School District to restrict access to all controversial materials and I will not hold them responsible for material acquired on the network. Further, I accept full responsibility for supervision if and when my child’s use is not in a school setting. I hereby give permission for my child to use the Internet via an EASD account and certify that the information contained on this form is correct.

_____ **NO**, as the parent/guardian of this student, *I do not want my child to have individual access to the Internet via an EASD account.* I have read the Internet Use Agreement on the EASD website

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I _____ agree to work to stop bullying at our school.

Bullying is defined as intentionally aggressive behavior that can take many forms (verbal, physical, social/relational/emotional, or cyber bullying — or any combination of these); it involves an imbalance of power, and is often repeated over a period of time. The bullying can consist of one child bullying another, a group of children ganging up against one lone child, or one group of kids targeting another group.

Common behaviors attributed to bullying include put-downs, name calling, rumors, gossip, verbal threats, menacing, harassment, intimidation, social isolation or exclusion, and physical assaults.

I believe that no student deserves to be bullied and that every student regardless of race, color, religion, nationality, size, gender, popularity, athletic, academic, or social ability, or intelligence has the right to feel safe, secure, and respected.

I agree to:

- Treat other students with kindness and respect.
- Not engage in verbal, relational, or physical bullying or cyber bullying.
- Be aware of the school's anti-bullying policies and procedures.
- Abide by the school's anti-bullying policies and procedures.
- Support students who have been victimized by bullies.
- Speak out against verbal, relational, and physical bullying and cyber bullying.
- Notify a parent, teacher, or school administrator when bullying does occur.
- Be a good role model for other students.

Student’s Signature

Parent’s Signature

Date

ATHLETICS

In order to be eligible to participate in athletics, you must be passing five core academic classes, which meet on a daily basis. These classes are in the content areas, of Math, English, Social Studies, Science, and Reading. Students must maintain a minimum 2.0 GPA in these classes to be academically eligible to participate in athletics.

The following sports are offered at the middle school level:

Girls Soccer	Boys Soccer
Girls Volleyball	Boys Football
Girls Basketball	Boys Basketball
Girls Softball	Boys Track and Field

NONDISCRIMINATION POLICY

East Allegheny School District is an equal opportunity educational institution and will not discriminate on the basis of race, color, national origin, sex, handicap or limited English proficiency in its activities, programs or employment practices as required by Title VI, Title IX and Section 504.

For information regarding civil rights or grievance procedures, contact the Title IX Coordinator, Mr. Mark Draskovich at 1150 Jacks Run Road, North Versailles, PA 15137, (412) 824-9700, extension 3850. For information regarding services, activities and facilities that are accessible to handicapped persons, contact the District Compliance Officer, East Allegheny School District, (412) 824-9700, extension 3850.

WHO OWNS OUR SCHOOL?

YOU DO! Your parents and all taxpayers are legally required to pay taxes that build and maintain the public school system. Everyone pays taxes in one form or another. Therefore, any damage done to this building, equipment, buses, or books must be paid with your own family's money! While you may not engage in this type of behavior, which increases the cost to your parents, neighbors as well as yourself, it is not enough! You must help protect the school by discouraging such activity by others. We should not do anything that would detract from our own reputation or that of our school. Please help us to keep our building clean and safe as an example of our pride in ourselves and our school. Thank you.

EAST ALLEGHENY SCHOOL DISTRICT

MISSION STATEMENT

The mission of the East Allegheny School District is to recognize that each student is unique and that through cooperation with parents, community, and schools, each student will have educational opportunities to achieve individual educational success within district financial restraints.

VISION STATEMENT

A Great and Safe Place for Students

Academic Excellence is the Major Focus

Staff Goes the Extra Mile

PSSA & Achievement Test Scores will Steadily Improve

Reduce the Number of Disciplinary Actions

Respected by the Academic Community

Teachers will Improve their Instructional Skills

PRINCIPALS' MESSAGE TO STUDENTS AND PARENTS

Welcome to the 2018-19 school year. The middle school program is specifically designed to meet the educational, social, and emotional needs of today's young adolescent. Recognizing that every student is unique, this instructional staff is committed to providing each child with educational opportunities that are rigorous, relevant, and engaging. We will bolster our programming with the academic supports designed to generate successful outcomes in all subject areas. We want our students to experience activities that are supported, meaningful and meet the needs of the 21st century learner. We urge each student to strive for academic success and to take responsibility for their learning. You must develop your skill sets to realize your true capabilities. We offer activities in the arts, sports, music, and other areas of interest that can offer every child a well rounded educational experience. We will provide an environment that is nurturing and safe for all. We ask that our parents be active and totally involved in your child's education. You are important and we value your input. Welcome to the community and we wish all an outstanding school experience.

The School Board, administration, teachers and support staff work together to insure exemplary academic and social growth of the students in our school district. In addition, students are encouraged to participate in non-academic activities such as sports, music, art and dramatic activities that provide opportunities for personal achievement, growth of self-esteem and the development of pride in our schools. The role of the parents in the personal and educational growth of the children cannot be minimized. District personnel and parents need to work together, be proud of our schools, and support each other to meet the challenge of educating children for society today. As in any society, there are policies, procedures, and expectations for everyone to follow in order to create an atmosphere that is safe and conducive to learning. With student rights there are also student responsibilities; therefore, parents are urged to closely read this handbook and discuss the contents with their children. If additional information is needed or there is a particular concern, contact your teachers, counselors, or administrator by calling or coming to the school office.

Working together throughout the school year as "partners" will ensure achieving our goals.

Mr. Draskovich

GUIDANCE SERVICES

Our guidance department is actively involved in helping students adjust to middle school life, cope with adolescence, and prepare for the transition into high school. We have numerous programs and services such as:

1. Individual counseling sessions
2. Small group meetings
3. Classroom sessions
4. Career explorations
5. Special interest group activities

Students may be called down to the guidance office via a pass sent to their home room teacher or they can make arrangements to see their guidance counselor by requesting a pass from their homeroom teacher.

FIELD TRIP / EXTRA-CURRICULAR ACTIVITIES

Starting a month prior to a particular field trip or activity, students must demonstrate eligibility which include, but not limited to, the following: proper attendance, appropriate behavior (including the following: no suspensions, discipline referrals, detention, bus, ABC room, bullying), no outstanding classroom assignments (homework and any missed class work) and no outstanding balances (cafeteria money, outstanding library books)

Students may use the office telephone with teacher permission.
STUDENTS ARE NOT PERMITTED TO USE A CELL PHONE DURING THE SCHOOL DAY UNLESS GIVEN PERMISSION.

FIRE AND EMERGENCY DRILLS

Fire and Emergency drills are held to ensure the safety of all children. Pennsylvania State Law requires fire drills to be conducted in every school building on an average of once a month.

CARE OF BOOKS AND MATERIALS

Students are obligated to pay for damaged or lost books at the current replacement cost. The title of the book in question will be sent to the office and the student will be informed of the amount due. A receipt for the debt will be given to the student. Upon presentation of the lost book and student's copy of the receipt, the money will be refunded. Students who do not pay for damaged or lost books will not receive their report cards at the end of the school year.

LOST AND FOUND

The school district will do what it can in handling lost and found articles. We recommend that parents place names on boots, gym shoes, lunch boxes, sweaters, gloves, etc. and envelopes containing letters and money. Unclaimed items are donated to charitable Organizations after the last day of school.

EXCEPTIONAL CHILDREN'S PROGRAM

The East Allegheny School District provides a wide variety of services for exceptional children including Learning Support, Gifted Support, Emotional Support, Hearing Support, Vision Services, Autistic Support, Speech and Language Support and Life Skills Support. Additionally, the East Allegheny School District provides a free and appropriate public education to all students with disabilities through either services provided within District schools or through partnerships with other providers of educational services.

The district supports including students with disabilities in the regular education environment as much as possible based upon the needs of the student. The district is committed to provide all services for students with disabilities within the least restrictive environment.

2018 - 2019 Time Schedule

Period				
	20		7:20-7:40	Breakfast
1		46	7:40-8:26	Hold in 1st for
		5	8:26-8:31	Announcements
	4		8:31-8:35	
2		46	8:35-9:21	
	4		9:21-9:25	
3		46	9:25-10:11	
	4		10:11-10:15	
4		46	10:15-11:01	7 th & 8 th Grade Lunch
	4		11:01-11:05	
5		46	11:05-11:51	9th – 12th Lunch
	4		11:51-11:55	
6		46	11:55-12:41	9th – 12th Lunch
	4		12:41-12:45	
7		46	12:45-1:31	
	4		1:31-1:35	
8		46	1:35-2:21	

2-Hour Delay Schedule/Activity Schedule

Period				
	20		7:20-7:40	Breakfast
1		42	7:40-8:22	Hold in 1st for
		5	8:22-8:27	Announcements
	4		8:27-8:31	
2		42	8:31-9:13	
	4		9:13-9:17	
3		42	9:17-9:59	
	4		9:59-10:03	
4		42	10:03-10:45	7 th & 8 th Grade
	4		10:45-10:49	
5		42	10:49-11:31	9th – 12th Lunch
	4		11:31-11:35	
6		42	11:35-12:17	9th – 12th Lunch
	4		12:17-12:21	
7		42	12:21-1:03	
	4		1:03-1:07	
8		42	1:07-1:49	
	4		1:49-1:53	
ACTIVITY		28	1:53-2:21	Activity Period

GRADE 7/8 STAFF

7/8 GRADE SPECIALS SUBJECT	ROOM
Mr. Brian Ferek	Alternative Education 211
Ms. Julie Kenny	Spanish
Ms. Rebecca Woods	French
Ms. Mary Cook	Art 216

7TH GRADE SUBJECT	ROOM
English	201
Mrs. Rebecca Anselmo	Reading 203
Ms. Stephanie Lyman	Social Studies 205
Ms. Candice Tedesco	Math 201
Mrs. Maria Zarod	Science 214
Mr. James Kulha	Special Education 200

8TH GRADE SUBJECT	ROOM
Ms. Elisa Greb	English 212
Ms. Amanda Snyder	Reading 209
Mrs. Diane McNeill	Social Studies 208
Mr. Christopher Morrone	Math 206
Mrs. Eileen Joll	Science 213
Mrs. Kelly Wolesslagle	Special Education 210

CAFETERIA CONT'D:

Students are expected to:

- 1) Behave in a courteous manner while they are in the lunch-room.
- 2) Deposit all lunch litter in the wastebaskets.
- 3) Pick up all their debris.
- 4) Leave the table and floor around their place in a clean condition for others.
- 5) Not take any food or drinks from the cafeteria area.

NON-SCHOOL ITEMS

CELL PHONES ARE PERMITTED IN SCHOOL BUT MUST BE TURNED OFF AND PUT AWAY BEFORE A STUDENT ENTERS THE BUILDING. Other non-instructional items such as tablets, CD players, iPods, radios, electronic games of any type (including hand-held), dolls, toys, pillows, blankets, cameras should not be brought to school. Parents are encouraged to help students understand the necessity of these regulations. Any non-instructional items brought to school will be confiscated and a parent will need to pick them up from the office.

STUDENT VISITORS

Students from other schools are not allowed to visit during the school day.

VISITORS

All visitors to our buildings must sign in at the front office before going anywhere else in the building. Visitors passes will be given to visitors and must be carried at all times and are returned when visitors check out. Only the main access door is open from the outside during the day. All doors open from the inside but may not be unlocked from the outside. Periodically, the metal detectors at the entrances will be activated and those entering at that time will be screened.

The security of our students is, mutually, our first concern. However, legitimate visitors are always in our school. We warmly invite you to visit for conferences, PTO activities, class performances, or other such events.

CONTROL OF COMMUNICABLE DISEASES

There are many current communicable diseases or conditions for which children must be excluded from school, and for which the school should be notified. These include:

Streptococcal Infections	Ringworm
Scarlet Fever	Scabies
Chicken Pox	Pediculosis (lice)*
Contagious Conjunctivitis (pink eye)	Impetigo Contagiosa
MRSA	H1N1

*Exclusion lasts until child is totally free from all nits.

SICKNESS AND INJURY

Students who become ill or injured at school should report immediately to the teacher in charge who will refer the child to the nurse. When children become ill at school, it is the parents' responsibility to provide transportation from school to home.

Emergency care cards are completed by the parents annually. These cards enable the school nurse to see that children receive the best possible aid in the event of an emergency.

ACCIDENT INSURANCE

A limited student insurance policy is offered to each child. This insurance basically covers medical and hospital expenses resulting from accidental injury that might occur during the school hours and on the way to and from school. A twenty-four (24) hour insurance coverage is also available. Both are available at the parents' expense. Parents may request these from the school office.

CAFETERIA

The cafeteria is maintained as a vital part of the health program of the school. To encourage good nutrition, a well-balanced meal is offered at a reasonable price. Students may bring or buy their lunch. Free meals or reduced price meals are also available if government regulations are met. Applications can be obtained from the school office.

ADDITIONAL STAFF MEMBERS

Mrs. Darcy Yeloushan	Nurse
Mrs. Cheryl Ihnat	Jr. High School Counselor
Ms. Mallory Parrish	Speech
Mr. Matthew Lorenzo	E.S.L.
Mr. Stephen Ehrlich	Orchestra
Mrs. Amanda Rosco	Chorus
Mr. Justin Rosco	Band

2018 School Immunization Requirements

**EAST ALLEGHENY SCHOOL DISTRICT
2018—2019 SCHOOL CALENDAR**

- 8/27/18 - FIRST DAY OF SCHOOL
- 9/3/18 - Labor Day Holiday
- 10//19/18 - In-Service Day - No School for Students
- 11/12/18-Veterans' Day Holiday
- 11/20/18 - Evening Parent Conferences PK—8
- 11/21/18- Act 80 Day-PK-12 Parent Conferences - No School for Students
- 11/22/18 -11/26/18 - Thanksgiving Break
- 12/24/18- 12/31/18 - Christmas Break
- 1/1/19 - Christmas Break
- 1/2/19- SCHOOL RESUMES
- 1/21/19 - Martin Luther King Day Holiday
- 2/14/19 - Evening Parent Conferences PK—12
- 2/15/19 - Act 80 Day - K-12 Parent Conferences- No School for Students
- 2/18/19 - Presidents' Day Holiday
- 3/15/19 - In-Service Day—No School for Students
- 4/18/19—4/22/19 - Spring Break
- 5/17/19—In-Service Day—No School for Students
- 5/25/19 - Kennywood Picnic Day
- 5/27/19 - Memorial Day Holiday
- 5/31/19 - LAST STUDENT DAY—GRADUATION

<u>Interim Marking Periods</u>	<u>Snow Make-up Days In Order of Use</u>
1 st Period 9/27/2018	11/26/2018
2 nd Period 12/6/2018	2/18/2019
3 rd Period 2/20/2019	4/22/2019
4 th Period 4/30/2019	4/18/19

Please note: If additional snow days are needed, they will be added to the end of the school year and GRADUATION MAY BE CHANGED

Report Cards Issued

- 11/13/2018
- 1/30//2019
- 4/8/2019

Note: Last report card mailed home

The following immunizations are required for PA school students Grade K-12:

4 doses of DTAP (diphtheria, tetanus, pertussis) One dose needs to have been given after the 4th birthday. Only 3 doses are required if the first dose administered was after the age of 7.

- 4 doses of polio
- 2 doses of MMR (measles, mumps and rubella)
- 3 doses of Hepatitis B
- 2 doses of varicella vaccine (Students entering grades K thru 12 with a prior history of chicken pox disease reported by a parent and documented in the record before September 2008 are considered immune and require no further follow-up. Students who report a history of chicken pox after September 2008 will need to provide a written statement from their physician verifying the disease.)

New Immunization requirements for students Grade 7

- 1 dose of tdap(also may be called boostrix)
- 1 dose of meningitis vaccine (may also be called menactra or MCV4)

New Immunization requirements for students Grade 12

- 1 dose of meningitis vaccine (may also be called menactra or MCV4)

These Vaccines may be obtained at the ACHD (Allegheny County Health Department), free of charge, for all students 18 years and younger. You can contact the ACHD at 412-578-8060.

TESTING PROGRAM

State mandated testing is conducted at various grade levels. The results of these tests provide a continuing record of each child's academic progress in comparison with national norms. Teachers use them to diagnose individual strengths and weaknesses and to provide instruction. Children's scores on all tests are reviewed carefully and maintained in the school records as long as the child attends schools in this district. Should the child transfer to another school district, copies of his/her records will be transferred to the new district.

The district's standardized testing program consists of the following PSSA Exams— NOTE- Keystone Exams are administered to some:

Grades 3 thru 8	PSSA testing in Language Arts and Mathematics – Spring
Grades 4, 8	PSSA Science—Spring

HEALTH PROGRAM

7th Grade—Vision, Hearing and Dental Exams
8th Grade—Vision Exam

ADMINISTERING MEDICATION AT SCHOOL

A copy of the school medication policy is sent home for each student at the beginning of every school year. Parents are advised to retain the policy and accompanying form for possible use throughout the school year. The form, to be completed by parent and physician, should be taken to any doctor's appointment when medication is anticipated. **NO MEDICATION** will be administered at school unless all requirements of the medication policy are met.

ATTENDANCE

State code 11.25 requires all enrolled children who attend an approved educational institution to have consistent attendance. Legal excuses for absence are:

- Illness
 - Death in the immediate family
 - Personal** religious holidays
 - Other urgent reasons
- (which the principal must approve)**

A written excuse to the child's homeroom teacher within three days of returning from an absence is required. The note must have the date of the absence, the reason for it, and the signature of a parent or guardian. If no excuse, is turned in within the required time period the absence is considered illegal.

After three days of illegal absence, parents will be sent a warning letter. The school is required by law to institute legal action for any subsequent illegal absences.

When a student accumulates ten excused days of absence during the school year, each absence thereafter is subject to review by school authorities to determine whether such an absence represents chronic irregular attendance. At that point, authorities may request a physician's statement verifying the absence. See fuller policy description included.

TAKE YOUR CHILD TO WORK DAY

The East Allegheny School District understands that "Take Your Child to Work Day" has evolved into a nationwide program and has many benefits. This being said, the EASD is still held accountable for student attendance as per the Pennsylvania Department of Education attendance guidelines. If your child is absent from school, written notification on company letterhead stating the reason for the absence is required to be considered for an excused absence.

A copy of the district's attendance policy is available for parents to review online or upon request

ATTENDANCE GUIDELINES

TARDY 7:40—8:40 am *

If a student is tardy 4 times he/she will be charged with a half day absence. Parents will be notified in writing if/when this occurs.

- 3 unexcused tardies will result in the assignment of detention.
- 6 unexcused tardies will result in the assignment of two days detention.
- 9 unexcused tardies will result in the assignment of one day in ABC.

1/2 DAY ABSENCE 8:40—11:30 am

FULL DAY ABSENCE—11:30 OR LATER

EARLY RELEASE

ABSENCE FULL DAY - before 11:30 A.M.

ABSENCE 1/2 DAY - 11:30 A.M. -1:35 P.M.

NO PENALTY - after 1:35 P.M.

CHANGE OF ADDRESS/TELEPHONE NUMBER

It is important that the office be notified **immediately** when you change your **address or phone number**.

EMERGENCY INFORMATION AND INSTRUCTIONS MUST BE KEPT CURRENT THROUGHOUT THE SCHOOL YEAR.

Parents must provide clear instructions to the school on how they can be contacted during the school day. This is for the safety of your child.

BOARD POLICIES

A complete list of board policies is located on the EASD website, www.eawildcats.net or upon request. In the event that policies are revised during the school year, updates can be found on the website. The following policy excerpts are pertinent to East Allegheny Junior/Senior High School. Other policies may be utilized as needed. Additional policies are located on the District's website.

PLEASE NOTE: CELL PHONE AND DRESS CODE POLICIES ARE SUBJECT TO CHANGE BASED ON THE SCHOOL BOARD DISCUSSION HELD DURING SUMMER OF 2018.

EARLY DISMISSAL

Children will NOT be excused during the time school is in session except for reasons approved by the principal. If possible, medical and dental appointments should be arranged after school hours. All shopping and social engagements should also be scheduled after school hours. Requests for early dismissal must be made in writing and signed by the parent. Telephone requests WILL NOT be granted.

No child will be excused at any time, other than regular dismissal times, without permission from the parent or guardian. When a home emergency arises and a request for a child to leave school is made, the person making the request must be personally identified as the parent / guardian or as one bearing the written request of a parent or guardian. Parents who request such dismissals are to call for the child at the office.

Students may never leave the building without permission.

If it is necessary for a child to leave school for health reasons, the nurse or school office will make arrangements with the parents or person designated on the Emergency Care Card. Every child must go directly home from school unless accompanied by their parent or guardian. If other arrangements are scheduled, a written request signed by the parent or guardian must be presented at the office prior to dismissal from school.

SCHOOL CLOSINGS AND DELAYS

School closings and delays because of inclement weather will be announced on major radio and television stations. Unscheduled early closings due to equipment failure or weather may also be necessary. Each child should know where to go if an emergency arises, if school is dismissed early and parents are not home. These closings will also be announced on major radio and television stations.

Certain situations, such as a gas leak, water line damage, etc. may necessitate the emergency evacuation of students. The school district conducts periodic drills to be prepared for emergency incidents.

When necessary, the District's mass communication system, ParentLink, will be utilized. ParentLink will send a message recorded by the District to the phone numbers the school has on file for you.

ALTERNATIVE EDUCATION or CYBER DAY PROGRAM

The alternative education programs are designed to meet the needs of at risk students who are not succeeding in a regular education setting. Students are assigned to the Alternative Education or Cyber Day Program when it is determined the student needs additional supports at school.

Students assigned to alternative education or the Cyber Day Program are provided both academic support and behavior modification. The goal of these programs are to help students acquire the academic and social skills to be successful in the regular educational classroom.

When students demonstrate positive academic and behavior choices, they are returned to the regular education setting. The program continues to monitor and support student achievement.

RETENTION GRADES 7-8

Seventh and eighth grade students are required to pass four (4) academic classes in order to attain full status in the next grade level. Failure in three (3) academic classes is an automatic retention. Students who fail two (2) academic classes (English, science, math, social studies, and reading), will be required to attend summer school and to pass those two (2) classes successfully in order to advance to the next grade level. If the student is unsuccessful in this attempt or fails to attend, s/he will be retained entirely. If the seventh (7th) or eighth (8th) grade student fails only one (1) academic class, s/he will be recommended to attend summer school and to pass the one (1) class successfully.

DRESS CODE

The purpose for implementing this student dress code policy for all students in grades Kindergarten through 12 is to strengthen the learning environment for classroom instruction and academic performance; prevent disruption to the educational process; prevent distraction to students, staff and the educational process; facilitate learning; increase the atmosphere for school pride and personal appearance; and enhance the image of students and the school in the community. While requiring a specific type of clothing, it is not the district's purpose to interfere with student decisions or freedom of expression. However, the safety of all students, the security of the building, and the environment in which our students learn must be the foremost objective of the district.

This dress code policy shall be in effect during the regular school year.

Dress Code for Grades 7 to 12

BOYS-

1. Tops - Shirts with a collar and sleeve, in solids, stripes, or plaids, are required. Pictures or wording on the shirt are prohibited. Solid color, striped or patterned sweaters including crew neck, v-neck, full length zipper, half-zipper pullover, boat neck, vest/sweater vest, and cardigan can be worn as part of a layered outfit with a collared shirt or turtleneck. Button down dress shirts, with a collar and long or short sleeves, which have patterns.

No more than the top two (2) buttons may be unbuttoned on any style of a collared shirt.

A manufacturer's logo/emblem is permitted on the upper front corner of the shirt or on the sleeve.

All shirts must have finished seams, including sleeves, collars, and shirt sides.

Clothing that is torn, revealing, or tight is inappropriate school attire. Clothing that promotes drugs, alcohol, weapons or is offensive either by racial or sexual reference is prohibited.

2. Bottoms - Bottoms are permitted in the following colors: shades of **black**, **blue**, and **brown/tan** and must be solid in color. Pants can be pleated or straight. Length of pants should not extend beyond the bottom of the shoe and should not drag on the floor. The width of the pant bottom should be no larger than the shoe size. Shorts that are near the knee are permitted.

It is recommended that students wear a belt with bottoms. All bottoms must be worn at the waist. *The waist is defined as the area between the bottom of the rib cage and top of the hip bone.*

All bottoms must have a finished hem.

3. Shoes - Dress shoes, boots, sneakers, and sandals are permitted. **Slippers, flip-flops, and sneakers with wheels are not permitted.**

4. All clothing must be sized appropriately; therefore clothing must be no more than one (1) regular size larger or smaller than the student actually measures.

GIRLS-

1. Tops - Shirts with a collar and sleeve, in solids, stripes, or plaids, are required. Pictures or wording on the shirt are prohibited. Solid color, striped or patterned sweaters including crew neck, v-neck, full length zipper, half-zipper pullover, boat neck, vest/sweater vest, and cardigan can be worn as part of a layered outfit with a collared shirt or turtleneck. Button down dress shirts, with a collar and long or short sleeves, which have patterns.

No more than the top two (2) buttons may be unbuttoned on any style of a collared shirt.

A manufacturer's logo/emblem is permitted on the upper front corner of the shirt or on the sleeve.

All shirts must have finished seams, including sleeves, collars, and shirt sides.

Clothing that is torn, revealing, or tight is considered to be inappropriate school attire. Clothing that promotes drugs, alcohol, weapons, or is offensive either by racial or sexual reference is prohibited.

2. Bottoms - Bottoms are permitted in the following colors: shades of **black**, **blue**, and **brown/tan** and must be solid in color. Pants can be pleated or straight. Length of pants should not extend beyond the bottom of the shoe and should not drag on the floor. The width of the pant bottom should be no larger than the shoe size. In addition to these choices, capri pants, jumpers, skirts, shorts, and skorts are also permitted but limited in colors to those outlined above. The hemline must be near the knee.

EAST ALLEGHENY PHYSICAL EDUCATION GRADES 7-8 POLICIES AND PROCEDURES

Course Description

This class has been designed to educate the student physically, mentally, socially and emotionally through participation in various activities. Students are expected to participate in a variety of sports, fitness activities, cooperative games, and wellness activities. In addition, students are expected to demonstrate their content knowledge through written assignments and written evaluations.

Grading

Students can earn a maximum of 5 points per day based on participation, safety, effort, sportsmanship, and behavior. Grades will be determined based on the total points earned divided by the total points possible, i.e. $44/50 = 88\%$. Students earning grades of 90% or better will receive a grade of "E" (Excellent). Students earning grades of 70% - 89% will receive a grade of "S" (Satisfactory). Students earning a grade of 69% and below will receive a grade of "N" (Needs Improvement).

Classroom Expectations

Students are expected to:

- ◇ Be dressed and ready to participate (For the safety of the students, shoes must be tied not have their laces tucked in. This rule will be enforced)
- ◇ Remove necklaces, large earrings, large rings prior to the beginning of class.
- ◇ Be in their exercise spot when class begins.
- ◇ Respect teachers, peers, self, equipment, and facility
- ◇ Listen at appropriate times, i.e. when teachers are talking, peers asking appropriate questions.
- ◇ Safely play at all times.
- ◇ Have good sportsmanship.
- ◇ Put forth an honest effort and try their best.
- ◇ Follow all school rules.

TUTORING

Tutoring programs provide students with extra help in academic subject areas. Tutoring is the approach many teachers and parents take when they see a child struggling with reading, mathematics, or other specific subjects. Students are encouraged to take advantage of after school tutoring. Please contact your child's teacher to discuss tutoring opportunities.

INTERIM REPORTS

Progress reports will be mailed home four times a year. Please review them with your child. Students then have sufficient time to improve their performance before the end of the marking period when a grade is recorded. In addition, teachers will contact parents by phone if a student is experiencing difficulty in specific subject areas. **Students should be encouraged to take advantage of after school tutoring.**

HOMEBOUND INSTRUCTION

If a student is absent from school for an extended period of time due to illness or injury, a homebound instructor will be assigned to go to the student's home. The *Districts Verification Form* from a physician will be required stating the illness and approximate length of absence from school.

HOME STUDY

Homework allows the student to apply concepts learned in class, take responsibility for doing a task on his own and practice study skills. Suggested time allotment may be roughly determined by multiplying the grade the child is in by 10. This indicates the minutes recommended for homework assignments. When a student is absent, it is his/her responsibility to make up all missed work. Parents can request homework through the office with 24 hours notice for preparation of materials.

PARENT COMMUNICATIONS

If parents wish to speak with a teacher personally, they are encouraged to call the school office and arrange for the teacher to return the call. A note or e-mail is also a convenient way to communicate with your child's teacher. **Teachers are expected to return calls within 24 hours.** **Teacher contact information is also listed on our website.**

It is recommended that students wear a belt with bottoms. **All** bottoms must be worn at the waist. *The waist is defined as the area between the bottom of the rib cage and top of the hip bone.*

All bottoms must have a finished hem.

3. Dresses - All dresses must have a collar and sleeves. All jumpers must be worn with an approved collared top. Dresses and jumpers must be a solid color, the appropriate length and have a finished hem. Dresses with collar and long or short sleeves, with patterns or plaids.

bottom of the rib cage and top of the hip bone.

All bottoms must have a finished hem.

3. Dresses - All dresses must have a collar and sleeves. All jumpers must be worn with an approved collared top. Dresses and jumpers must be a solid color, the appropriate length and have a finished hem. Dresses with collar and long or short sleeves, with patterns or plaids.

4. Socks - Any color sock is permitted. Leggings, tights, leotards, etc. are recommended under dresses, skirts, and skorts and must be in a solid color.

5. Shoes - Dress shoes, boots, sneakers, and sandals are permitted. Slippers, flip-flops, and sneakers with wheels are not permitted.

6. All clothing must be sized appropriately; therefore clothing must be no more than one (1) regular size larger or smaller than the student actually measures

PROHIBITED

Hooded tops or "hoodies" are prohibited. Hooded tops or "hoodies" may be worn as outerwear but must be placed in lockers upon arrival to school.

Outerwear/Outdoor clothing is not permitted once classes begin.

Wearing an oversize/draping shirt hanging at the knee area, touching the knee, or below the knee is strictly prohibited.

Draping articles of clothing, towels, or other objects out of pant pockets are not permitted.

Tops which expose cleavage, undergarments, or waist/belly button /stomach area are strictly prohibited.

Denim (Jeans) of any type is prohibited. Cut-offs or holes of any kind are not permitted in bottoms. Students are not permitted to wear leggings/jeggings as pants, pajama bottoms, yoga pants, athletic style pants and shorts, or sweat pants/jogging pants and sweat shorts, which includes fleece, stretch knits, cotton, nylon, spandex and velour.

Wearing bottoms which expose skin or undergarments or wearing oversized, draping baggy style pants to create a "sag" look is strictly prohibited.

Fishnet or ripped-up stockings are not permitted.

No head coverings are permitted. This includes but is not limited to caps, hats, hoods, bandanas, wave caps, sweatbands, skull caps, sunglasses, headsets, or any other head covering. Combs, rakes, or picks should not be worn in the hair

Any gang attire, symbols, signs, tattoos, hairstyles, or other evidence of membership in, or affiliation with, recruitment of, or desire to be affiliated with any gang is prohibited.

JEWELRY AND ACCESSORIES

Jewelry or accessories that may be used as weapons are not to be worn to school. This includes but is not limited to jewelry such as spiked rings, spiked bracelets, spiked dog collars, chained wallets, two (2) or three (3) finger rings that are connected, and bulky chains worn around the neck or waist.

Chains and sharp objects such as spikes are not allowed on clothing or book bags.

Students may not wear tinted glasses or sunglasses. Gold teeth or grills of any type are strictly prohibited.

RELIGIOUS/OTHER EXEMPTIONS

Students may be required to wear certain types of clothing while participating in physical education classes, technical education, extracurricular activities, or other situations where special attire may be required to ensure the health or safety of the student. This may be determined by the building principal.

Requests for exemptions from the dress code based upon one's religion or religious beliefs must be made at least seventy-two (72) hours in advance in writing to the Principal. The letter must include an explanation of why the religion/religious belief prevents compliance with the dress code.

signed has (have) read the terms and conditions carefully and understand (s) their significance.

Privileges - The use of the Internet is a privilege, not a right; inappropriate use will result in a cancellation of those privileges. The system administrators and teachers will deem what is inappropriate use. The district may deny, revoke, or suspend specific user access.

Consequences for Inappropriate Use - The network user shall be responsible for damages to the equipment, systems or software resulting from deliberate or willful acts. Disciplinary action will be in accordance with district policy and/or the law.

REPORT CARDS

Every nine (9) weeks students in grades one through sixth will receive a report card informing parents and students of his/her performance in each subject area. The following symbols are used to indicate academic progress in grades 4-8:

90%-100%	=	Superior
80%-89%	=	Above Average
70%-79%	=	Average
60%-69%	=	Need for Improvement
Below 59%	=	Failing

E =	Excellent
S =	Satisfactory Progress
N =	Needs Improvement

The following criteria should be met to obtain Honor Roll status based on the core academic classes. In addition to be eligible, students can not receive unsatisfactory marks from the special area subjects or a "C" in any academic course.

<u>High Honor:</u>	Receive a 3.75-4.00
<u>Honor Roll:</u>	Receive a 3.50-3.74

Unlawful use of a computer is defined as a person committing an offense if he/she:

1. Accesses, alters, damages, destroys any computer, computer system, computer network, computer software, computer program, or data base or any part thereof, with the intent to interrupt the normal functioning of an organization or to devise or execute any scheme or artifice to defraud or deceive or control property or services by means of false or fraudulent pretenses, representations or promises.
2. Intentionally and without authorization accesses, alters, interferes with the operation of, damages, or destroys any computer, computer system computer network, computer software, computer program or computer data base or any part thereof.
3. Intentionally or knowingly and without authorization gives or publishes a password, identifying code, personal identification number or other confidential information about a computer, computer system, computer network or data base.

Definitions- as used in this section the following words and phrases shall have the meanings given to them in this subsection:

Grading- an offense under subsection 1 is a felony of the third degree. An offense under subsection 2 or 3 is a misdemeanor of the first degree.

Access- To intercept, instruct, communicate with, store data in, retrieve data from or otherwise make use of any resources of a computer, computer system, computer network or data base.

Computer- An electronic, magnetic, optical, hydraulic, or organic, or other high speed data processing device or system, which performs logic, arithmetic or memory functions and includes all input, output, processing, storage, software or communication facilities which are connected or related to the device in a system or Network.

Computer Network- The interconnection of two or more computers through the usage of satellite, microwave, line, or other communication medium.

Computer Program- An ordered set of instructions or statements and related data that when automatically executed in actual or modified form in a computer system causes it to perform specified functions. If a user violates any of these provisions, his/her access will be terminated and future access could be denied. The signature (s) on the Document Review and Authorization Form in regards to Internet Use Policy #815 is (are) legally binding and indicates the party (parties) who

Other exceptions will require approval from the Building Principal. Such exception requests must be made in writing at least twenty-four (24) hours in advance and must include a reason/explanation for the request.

GENERAL

All clothing is to be clean and neat.

Attire that is not in compliance with this dress code policy is not permitted. In addition to the clothing items expressly prohibited under this policy, Principals and District Administration have discretion to address any attire/body art that is offensive, degrading, vulgar, contrary to the educational mission of the school, disrupting the learning environment, or infringing upon the rights of others.

Transfer Students

Transfer students must be in compliance with the dress code policy by the first attended day of school.

VIOLATIONS

***TBA by building**

Repercussions for dress code violations will be determined by the building principals. Infractions could result in:

Notification to parents

Detentions

In-school suspensions

Out-of-school suspensions

BUS BEHAVIOR

1. Bus riders are to be at their scheduled bus stop five minutes before the bus is due.
2. Bus riders MUST follow driver directions the first time given.
3. Bus seats are assigned by the driver and must be occupied until permission is given by the driver or school personnel to make any changes.
4. Bus riders must remain in their seats **facing forward** while the bus is in motion.
5. Bus riders must use appropriate voices, language and gestures,
6. Bus riders must treat others and their property with kindness and courtesy.
7. Any person willfully damaging or marring a bus will be held responsible for any such actions.
8. Bus behavior infractions carry the same penalties as school infractions (see section on discipline).
9. Students are only permitted to ride their assigned buses home and get off at his/her designated stop. Failure to adhere to these procedures will result in disciplinary action.

Fighting on the bus and/or at the bus stop is a MAJOR OFFENSE and will be dealt with as per the Discipline Policy.

Bus offenses:

1. First offense - meeting with the principal and/or detention assigned
2. Second offense - 1 day bus suspension
3. Third offense - 3 days bus suspension; parent conference will be held.
4. Fourth offense - 5 days bus suspension; parent placed on notice.

After a fifth incident, a parent conference will be held to determine if the child should lose bus privileges for the rest of the year.*

diagnose areas of academic strength and weakness.

5. Home assignments allow teachers to adjust class instruction to individual differences in ability and interest.
6. The material studied in class sometimes needs to be supplemented by projects that cannot be done in class. Homework allows worthwhile projects such as reviewing materials, watching special TV programs or writing themes, reports.

The following four homework advantages serve to enhance and enrich the learning process in general:

1. Home study gives the pupil the experience of working by himself. This experience will help him develop initiative, self-discipline, responsibility and independence.
2. Homework can help the student develop the study skills needed for obtaining knowledge independently. Permanent leisure interests in learning may be developed by homework that calls for a questioning and searching attitude.

Many homework assignments enrich the classroom experience by relating what has been learned in school to everyday problem solving situations in the home, the community, and the nation.

A 24 hour notice should be provided when requesting work due to student absence.

INTERNET POLICY

The Board's goal in providing this service to teachers and students is to promote educational excellence in the East Allegheny School District by facilitating resource sharing, innovation, and communication.

The **Internet** is an electronic highway connecting thousands of computers all over the world and millions of individual subscribers. Students and teachers may have access to:

1. Electronic mail communication with people all over the world
2. Information and news
3. Public domain and shareware of all types.
4. Discussion groups on a plethora of topics ranging from diverse cultures to the environment to music to politics.
5. Access to many university catalogs.

Excerpted from PA Title 18, Crimes and Offenses

result in the student being in violation of the drug policy and subject to the school discipline penalties as defined in Situation 6 in the drug and alcohol policy.

NURSE'S PROTOCOL - For the safety and security of the student, the nurse provides a preliminary examination of any student who is suspected of possible drug use as evidenced by the physical appearance, behavior, and smell of student. This examination may include an examination of a student's pupils, breathing, heart rate, pulse, skin color, odor and other tell tale physical signs that are readily observable and that the examination is proper and reasonable.

TESTING - East Allegheny reserves the right to test any student for being under the influence of drugs or alcohol who demonstrates physical, observable symptoms that may indicate the student is under the influence of said drugs and alcohol. Students who refuse to submit to a test will be considered to be under the influence of drugs and alcohol, and will be subject to punishment under the drug and alcohol policy.

A copy of the district's Drug and Alcohol policy and attachments are available for parents to review online or upon request.

HOMEWORK POLICY

Students should expect to be receiving homework assignments in every cognitive, textbook oriented class for which they are registered. The amount of homework done daily or weekly will vary among various courses. However, every teacher in textbook oriented academic courses is expected to provide proper and adequate homework assignments for students. In general, students can expect to be assigned a combined total of approximately twenty minutes of homework daily from their scheduled courses.

Teachers are instructed to use the following guidelines in homework assignments:

1. All assignments should have a definite relevance and purpose to overall objectives and student learning outcomes.
2. Teacher expectations for all assignments should be clearly explained to students regarding format, grade value, relevance to the course, and due dates.
3. All assignments should be checked and returned to students for learning reinforcement.
4. Academic homework assignments should never be assigned as a disciplinary measure.

PLEASE NOTE: Should a student receive a bus suspension, the student is still expected to be in school. It is the responsibility of the parent/guardian to arrange transportation for the student to attend school.

*And any other disciplinary action deemed necessary and appropriate by the principal. The consequences listed on this page are viewed as minimum consequences. Different consequences may be levied in consideration of aggravating circumstances.

BUS OFFENSES

Fighting
Throwing objects
Arms, head, and hands hanging out the window
Moving from seat to seat while the bus is in motion
Failure to follow directives of bus personnel
Profanity
Disrespecting bus personnel
Excessive horseplay
Bullying
Eating or drinking on the bus
Loud obnoxious behavior
Any action that poses a threat to the safety of students or bus personnel

Students may not ride other students' buses home for any reason and must board or get off of the bus at their designated bus stop.

Students are not permitted to ride the Logan bus and will be subject to disciplinary action.

SMOKING PARAPHERNALIA Violations of this policy will be subject to BOCA code enforcement. All district administrators are BOCA Code enforcement personnel.

1st Offense	3 day OSS, Citation*
2nd Offense	3 days OSS, Citation*
3rd Offense	5 days OSS, Citation*
4th Offense	10 days OSS, Citation*
5th Offense	Expulsion recommendation*

*And any other disciplinary action deemed necessary and appropriate by the principal. The consequences listed on this page are viewed as minimum consequences. Different consequences may be levied in

DISCIPLINE POLICY

INTRODUCTION

The proper functioning of any social system requires some regulation of its members. This is no less true of a school system than it is of a society. For a school system to function properly the conduct of student must conform to conditions that are conducive to learning.

The procedures, including rules, by which order is maintained in a school, are referred to as discipline. In general the system of discipline in a school will reflect the system found in a broader society.

Discipline strives to seek proper conduct through learning rather than by arbitrary authority. The student is to be guided in the development of self-control and of a sense of responsibility to other students and the school. Discipline entails the organization and operation of the school in such a way that situations leading to disorder will be largely avoided, and at the same time a maximum amount of opportunity for the development of self-control is provided.

DISCIPLINE CODE

In order for a discipline code to be effective in reducing behavior problems, it must structure misbehaviors into categories from minor to major and provide appropriate disciplinary options for these misbehaviors. Through dissemination of information, students, parents and staff will become aware of which options will be utilized for disciplinary action. With the correlation of misbehaviors with disciplinary options, the school district ensures that its disciplinary procedures are fair, firm, reasonable and consistent. The discipline code represents a continuum of misbehaviors based on the seriousness of the act and the frequency of occurrence. In each level, examples are listed with possible disciplinary options.

The discipline code is applicable on school grounds, in school buildings, on school buses, during school activities, field trips, and excursions and from the time of departure for school until arrival at home.

Any of the foregoing policy consequences as applied to exceptional children shall be subject to compliance with IDEA.

Any of the foregoing policy consequences as **applied to exceptional children shall be subject to compliance with IDEA.**

DRUG AND ALCOHOL POLICY

ALCOHOL AND OTHER DRUGS - The Board recognizes that the abuse of controlled substances is a serious problem with legal, physical and social implications for the whole school community. This policy, including its regulations and guidelines, is a coordinated effort to openly and effectively respond to the potential and current uses and abuse of alcohol; other drugs, and mood-altering substances by students of the East Allegheny School District.

The District will strive to educate, prevent and intervene in the use and misuse of alcohol, drugs and mood-altering substances by district students. A drug and alcohol prevention curriculum, school and community projects, classroom activities, community support and resources, a strong and consistent administrative and faculty effort, and intervention and disciplinary procedures will be utilized.

ALCOHOL/DRUGS/MOOD-ALTERING SUBSTANCES - shall include any alcohol or malt beverage, any drug listed in Act 64 of 1972 as a controlled substance, chemical abused substance or medication, for which a prescription is required under the law, and/or any substance, which is intended to alter mood, mental, and/or physical functions. Examples of the above include, but are not limited to beer, wine, liquor, marijuana, hashish, chemical solvents, glue, look-alike substances, stimulants, and any capsules or pills not registered with the nurse, annotated within the student's health record, and given in accordance with the school district policy for the administration of medication to students in school.

DISTRIBUTION - to deliver, sell, pass, share or give any alcohol, drug or mood-altering substance determined to be illegal or harmful, as defined by this policy, from one person to another; or to aid therein.

POSSESSION - to possess or hold, without any attempt to distribute, any alcohol, drug or mood-altering substance determined to be illegal or harmful as defined by this policy.

UNCOOPERATIVE - Students suspected of being under the influence of drugs or alcohol must be examined by the nurse for signs that would indicate use of alcohol or drugs by that student. Any refusal or resistance to be examined by the school nurse, as outlined in the nurse's protocol, by a student and/or a parent or guardian of said student suspected of being under the influence of alcohol or drugs will be viewed as that student being in violation of the drug and alcohol policy and viewed as indicative that the student is under the influence and has consumed drugs or alcohol either at school or prior to coming to school or a school event. Refusal to cooperate with the nurse will

ELECTRONIC DEVICES

Students are permitted to bring electronic devices to school upon approval by the building principal. The district shall not be liable for the loss, damage, misuse, theft of any personally owned device brought to school. All electronic devices must be kept concealed and off throughout the day. The use of the electronic device to record a video or take a picture of anyone is prohibited in the school, on the bus or at the bus stop as well as the time it takes for a student to walk to and from their home to the bus stop. The District reserves the right to monitor, inspect, copy, and review a personally owned device or file when administration has a reasonable suspicion that a violation has occurred. Failure to abide by these guidelines will result in discipline as per school policy (Policy #218, Minor Offenses).

CITATIONS - The School District reserves the right to issue disorderly conduct citations, as defined in the Crimes Code of Pennsylvania, Chapter 55: Riot, Disorderly Conduct, and Related Offenses. The School District may issue citations in any of the following situations:

- Student Fighting
- Student Horseplay
- Student harassment and/or threats
- Student disruptive behavior, including the use of obscene and profane language and gestures
- Vandalism
- Violation of the BOCA Code- smoking and possession of tobacco products and smoking apparatus

THREATS- All threats will be taken seriously by the East Allegheny School District, even those made in jest. Anyone making threats against faculty, staff, or students at East Allegheny will be subject to any and all appropriate criminal or civil penalties as well as discipline

Threat Assessment Team: Threats made to a student or staff member must be reported immediately to a district administrator. The District now uses a Threat Assessment Team made up of the District's psychologist, counselor, administration and other staff as appropriate to properly address and investigate threats.

Anonymous Tipline: Referrals may be made directly to the District's A.T.C at 412-823-0394

East Allegheny School District DISCIPLINE POLICY

PHILOSOPHY

The East Allegheny School District believes it is the responsibility of the school, home and community to provide an atmosphere of purpose and concern for education and the individual. To achieve this goal, the Middle School subscribes to the following rules:

1. Keep your hands and feet to yourself at all times.
2. THERE IS NO SUCH THING AS "JUST PLAYING!"
3. Walk quietly in the halls.
4. Treat others as you want to be treated .
5. Follow the directives of teachers and staff members.

Everyone in the school community must assume a role in providing an orderly school environment. An orderly school environment requires a code of discipline that defines responsibilities, categorizes unacceptable behaviors and provides for appropriate disciplinary responses and options. A discipline code must:

1. Be preventative in nature.
2. Promote self-discipline and personal responsibility.
3. Concern itself with the welfare of the individual and the school community.
4. Promote a positive relationship among students, parents and the school staff.
5. Distinguish between minor and serious infractions as well as between first and repeated infractions
6. Provide disciplinary responses that are appropriate to the misbehavior.
7. Be enforced by all in a fair, firm, reasonable and consistent manner

A set of rules does not replace the administrator's judgment in the review of discipline incidents. In order for schools to be safe and orderly places of learning, rules must be obeyed. These rules are written to provide direction. However, in daily activities, one basic rule is that good sound judgment must be exercised in light of the conditions of the moment.

RESPONSIBILITIES OF THE SCHOOL COMMUNITY

Discipline is the responsibility of the entire school community. Members of the school community expect the school environment to be safe, organized and conducive to teaching, learning and living.

It is the responsibility of the students, teachers, parents, administrators and the Board of School Directors to provide and maintain such an environment.

STUDENT RESPONSIBILITIES

Students attend school to receive a quality education. Therefore, each student should:

1. Know all the rules and regulations for student behavior.
2. Accept responsibilities for his/her actions.
3. Understand that, by law, the teacher functions in place of the parent while the student is in school.
4. Recognize that teacher and principal authority extends beyond the classroom and to all school sponsored activities.
5. Respect and protect school property and the property of others.

PARENT RESPONSIBILITIES

A positive relationship between the home and the school enhances the student's achievement and development. To achieve this relationship parents are expected to:

1. Know all the rules and regulations for student behavior.
2. Be aware of the responsibilities established for their children by school personnel.
3. Teach and provide a model for self-respect, respect for the law, respect for the rules of the school, respect for school personnel and students and respect for public property.
4. Provide a home atmosphere conducive for study.
5. Support prompt and regular school attendance.

without that person's knowledge and/or distribute those photos to others will receive 10 days O.S.S., notification to proper authorities and referral to the Superintendent for expulsion procedures. (School Board Code 218)

TEXT MESSAGING - Students who are found to be using cell phones to text message threats or obscene material to other students during the school day will be suspended for five (5) days and the police will be notified.

Cellular telephones that have the capability to take pictures or to record audio or video shall not be used while on district property or while a student is engaged in school-sponsored activities, unless expressly authorized in advance by the building principal or designee.

HOMEWORK POLICY

The administration has developed this homework policy upon a theoretical base that supports its need. The rationale for assigning the aforementioned type and amount of homework to students is based upon these principles:

1. Homework can reinforce what was learned in the classroom by providing an opportunity to assimilate, practice, and apply new concepts. It takes time for learning to crystallize in some students. After a new phase of subject is taught, homework can provide practice and a chance for the pupil to solve variations of the problem.
2. Home study allows students to complete unfinished class assignments and make up work missed during absences. One of the prime advantages of homework is to allow the student to make up work missed during absences. This is only true, however, when proper instruction precedes the assignment.
3. Homework can provide a background for classroom activities by allowing students to preview work that is to be taken up in the near future. This goal involves searching for sources of information, formulating questions that will need to be answered and organizing tentative groups (committees) for an all-class attack on a new unit. A preview further permits the teacher to

STUDENTS ARE PROHIBITED FROM BRINGING THE FOLLOWING ITEMS TO SCHOOL:

Sharpie or other magic markers
Tobacco, lighters, matches, rolling papers, cigarettes, cigars, pipes
Marijuana, illegal substances, drug paraphernalia
Alcohol
Pills, Dietary supplements. Dietary powders of any form
Beepers, Laser Pointers
Knives, Scissors, or any unusual tool or implement that could pose a risk of injury to students
Pepper Spray/Mace/Spray paint
Inappropriate Magazines
Chains of any kind
Open Containers, bottles, cartons
Cell Phones
Digital Cameras
I pods/MP3 Players, Electronic devices

Should a student bring any of these items to school, the items will be confiscated. The police will receive notification of any illegal items that have been brought to school and legal action may be brought against the student for being in possession of the illegal item. Inappropriate, illegal, and/or dangerous/prank items will not be returned to the student. The school administration has the right to designate any of the above items as prohibited.

INAPPROPRIATE PHOTOS/VIDEOS

The use of the electronic device to record a video or take a picture of anyone is prohibited in the school, on the bus or at the bus stop as well as the time it takes for a student to walk to and from their home to the bus stop. The District reserves the right to monitor, inspect, copy, and review a personally owned device or file when administration has a reasonable suspicion that a violation has occurred. Failure to abide by these guidelines will result in discipline as per school policy.

Students who use a camera or cell phone to take inappropriate photos or videos of another student, teacher, administrator, support staff member, security personnel or any other persons with or

TEACHER RESPONSIBILITIES

Teachers have the largest proportion of contact hours with students than any other school personnel. Teachers' responsibilities extend beyond content matter instruction to the support and enforcement of school rules and regulations. In order to achieve educational goals, teachers must:

1. Know all the rules and regulations for student behavior.
2. Reinforce the discipline code as it relates to the classroom.
3. Enforce all rules in all areas of the school.
4. Provide an atmosphere of mutual respect and encourage a positive self-image and sense of self-worth for each student.
5. Serve in place of the parent in matters of discipline in accordance with Pennsylvania School Law.
6. Handle minor student infractions of the discipline code. Report to the principal any student who threatens his own safety or the safety of others or who seriously interferes with the educational process.
7. Develop a cooperative relationship with parents and students.

PRINCIPAL RESPONSIBILITIES

Principals assume total responsibility for the orderly operation of the schools. The building principal must:

1. Know all the rules and regulations for student behavior.
2. Provide a climate of mutual respect and assume responsibility for dissemination and enforcement of the discipline code.
3. Be available to teachers, parents and students in order to resolve discipline problems.
4. Provide orientation and in-service programs on student discipline.

CENTRAL ADMINISTRATION AND BOARD OF SCHOOL DIRECTORS RESPONSIBILITIES

As the educational leaders and policy makers the Board of School Directors and the Central Office Administration must:

1. Maintain an atmosphere of openness and mutual respect.
2. Develop, implement and maintain an appropriate discipline code.
3. Provide a safe and secure environment for all members of the school community.

FOOD FIGHTS/PRANKS

Students who engage in food fighting, or who bring in prank items such as silly string, beach balls, air horns, balloons, etc. will be suspended from school for up to ten (10) days and will have charges filed against them.

ILLEGAL USE/SALE OR POSSESSION OF TOBACCO

The use of tobacco products in public schools is against the law of Goals 2000, and it is illegal for minors to use or possess tobacco products. In the event that a student is caught using or possessing any tobacco product, a citation will be issued and the proper authorities will be notified.

For the purpose of this policy, tobacco use shall mean all smoking and the use of smokeless tobacco in any form. **THIS INCLUDES POSSESSION OF A CIGARETTE, CIGAR, PIPE OR OTHER SMOKING EQUIPMENT.** Violations of this policy will be subject to BOCA code enforcement. All district administrators are BOCA Code enforcement personnel.

1st Offense	3 days OSS, Citation*
2nd Offense	3 days OSS, Citation*
3rd Offense	5 days OSS, Citation
4th Offense	10 days OSS, Citation*
5th Offense	Expulsion recommendation*

*And any other disciplinary action deemed necessary and appropriate by the principal. The consequences listed on this page are viewed as minimum consequences. Different consequences may be levied in consideration of aggravating circumstances.

LOCKER SEARCH POLICY

Students are assigned a locker and will be responsible for its contents. Lockers can be accessed as per the grade level policy. Seventh and eighth graders may use a combination lock to secure their belongings, a copy of the combination must be provided to the homeroom teacher. Student are not permitted to give their combination to another student. No student is permitted to use another student's locker unless assigned by the school.

It should be remembered that a student's locker is the property of the East Allegheny School District. District authorities and/or their agents may search a student's locker and seize any illegal materials. The search of a student's locker may be without warning if there is a reasonable suspicion to believe that the locker contains materials which may pose a threat to the health, safety and welfare of students, employees or visitors. Furthermore, District authorities shall conduct random canine sniffing of each locker throughout the school year, even without probable cause to do so. Any illegal items may be seized by District authorities and/or law enforcement agencies and used as evidence against the student in the proper forum.

PROFANITY

Students who use profane language directly toward or in response to a direction or statement made by a faculty member, administrator, or staff member will be suspended out of school for a period of **three** days. Students who use profanity in school and other public areas will be suspended for **two** days and may possibly be cited, unless the profanity being yelled is directed toward a faculty or staff member. This policy will also apply to instances where students have written profane, obscene, threatening, or otherwise inappropriate comments about an administrator, faculty or staff member. Repeated infractions will result in additional days of suspension.

HAND GESTURES

Students who make obscene and/or profane hand gestures at or in response to a faculty member, administrator, or staff member will receive a three day out of school suspension. **Students who make any threatening or obscene hand gestures towards another student will receive two (2) days out of school suspension.**